



LINKING YOUR REPSCRUBS AND GHX VENDORMATE PROFILES

RepScrubs User Guide



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Need Assistance?

RepScrubs Customer Service

407-547-2680

GHX Vendormate Customer Service

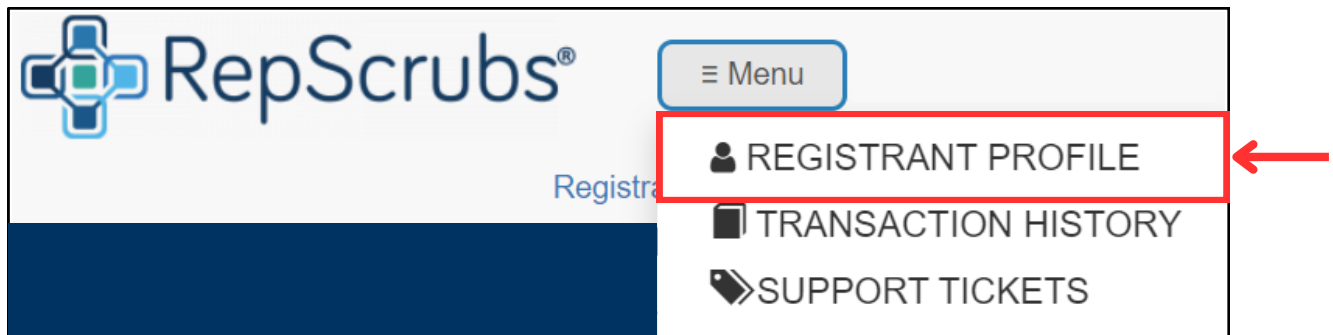
888-476-0377

HOW TO CONNECT YOUR PROFILES AS AN EXISTING REPSCRUBS ACCOUNT




STEP 1: Log into your RepScrubs Profile

- <https://portal.repscrubs.com/Customer/Login>

STEP 2: Navigate to the menu bar and select “Registrant Profile”



STEP 3: Select “Edit”

PROFILE INFORMATION	
Full name	Demo Account Name
Billing Address:	Demo Billing Address
Mobile Phone	(000)000-000
Email	Demo@RepScrubs.com
MFA 	No
Company	Demo Company Name
Division	
Enable 'Vend' Notification 	Yes
 Edit Change PIN... Change Password...	

STEP 4: Select “Link to GHX Credentialing System”

- Please note this link is unique to each vendor and should not be shared

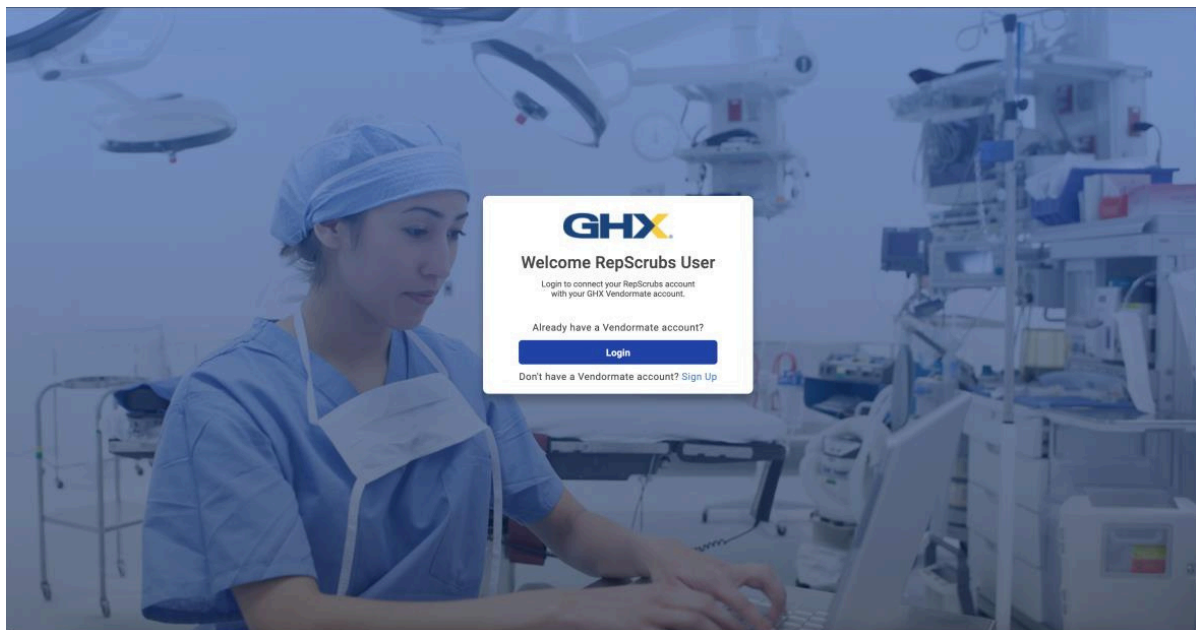
Check-in Systems

Please ensure the email address entered above matches the email address in your credentialing profiles.

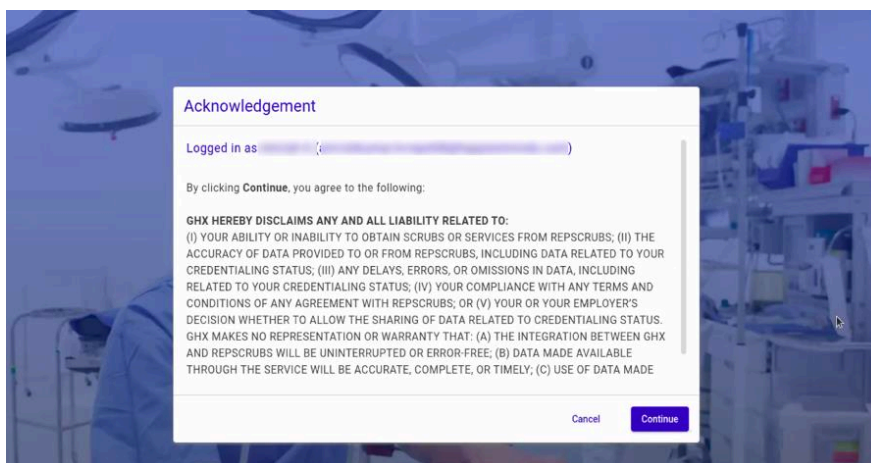
Intellicentrics User ID/Account Number	Symlr BadgeID
<input type="text" value="User ID/Account Number"/>	<input type="text" value="BadgeID"/>
<input type="button" value="Link to GHX credentialing system"/>	

STEP 5: Log into your GHX Vendormate Account

[If you need detailed steps on GHX Vendormate Registration or payment, click here](#)



STEP 6: Select "Continue" to acknowledge & complete process



STEP 7: Your accounts are now successfully linked

